

## FIVE THINGS EVERY CAPTAIN SHOULD KNOW – AND REMEMBER!!!!!!

1) ALWAYS KEEP THE WEBSITE UP TO DATE ON YOUR MATCHES. EVERY TIME A LINE PLAYS A MATCH, OR IS RAINED OUT, OR CHANGES THE SCHEDULED DATE OF PLAY – ENTER IT INTO THE WEBSITE IMMEDIATELY – THAT SAME DAY

2) ALWAYS CHECK THE ROSTER/SUBLIST ON THE WEBSITE BEFORE PLAYING A SUB.

3) ALWAYS CHECK BEFORE THE SEASON STARTS IF ANY OF YOUR PLAYERS HAVE A POTENTIAL SCHOOL HOLIDAY CONFLICT WITH A SCHEDULED MATCH. IF SO, NOTIFY YOUR OPPONENT AND FLIGHT COORDINATOR BY FRIDAY, FEBRUARY 8

4) HAVE ALL YOUR PLAYERS SCHEDULE TO ARRIVE ON SITE BY 9:00AM. THIS GIVES TIME TO USE RESTROOM, FIND COURT, ETC. BEFORE THE 9:15 LINEUP EXCHANGE AND WARMUP WITH THE OPPONENTS

5) RESCHEDULE RAINOUTS IMMEDIATELY. CAPTAINS SHOULD IMMEDIATELY ENTER THE WEATHER DELAY AND INPUT THEIR LINEUP. ROSTER PLAYER NAMES ONLY. ALL PLAYERS SHOULD MAKE CONTACT AND GET NEW DATES SET BY THE END OF THE DAY. ALL DATES SHOULD BE IN THE SYSTEM BY THE END OF THE FOLLOWING DAY.

GENERAL TIP: ALWAYS BE FAMILIAR WITH OUR RULES AND HAVE A COPY WITH YOU AT EVERY MATCH. IF IN DOUBT, LOOK IT UP!!!!!!